

# PRESIDENTS' COUNCIL MINUTES

February 7, 2012

CC 126 • 3 – 4:30 p.m.

PC Members	Attendance	Guests:	Attendance
Joanne Truesdell (President)	Absent	Bill Waters	X
Adam Hall (FTF Pres)	X		
Steve Beining (FTF Elect)	X		
Jennifer Rueda (PTF Pres)	X		
Tamera Davis & Lizz Norrander (Clsfd Pres)	X		
Sean Briare (ASG Pres)	X		
Bob Cochran (Exempt Pres)	X		
Bob Cochran (Chair of College Council)	X		
Elizabeth Lundy (VP of Instructional Services)	X		
Shelly Parini (Dean of College Advancement)	Absent		
Courtney Wilton (VP of College Services)	X		
Marsha Edwards (Dean of HR)	X		
Janet Paulson (PIO)	X	Debbie Jenkins, Recorder	X

## **Administrative Regulation GBNA/JFCF-AR – (Handout #1)**

### History:

- 10/4/11: 1st reading; Presidents' Council
- 1/17/12: 2nd reading; Presidents' Council
- 2/7/12: 3rd reading; Presidents' Council

3<sup>rd</sup> Reading – Administrative Regulation GBNA/JFCF-AR: Hazing, Harassment, Intimidation, Bullying, and Menacing. was reviewed.

### Discussion items:

- Under the heading "Complaint Procedures" paragraph labeled Step 1: Change "a" back to "the" when referencing compliance officer.

**Presidents' Council members approved moving GBNA/JFCF-AR forward to College Council for a first reading.**

### Next Steps:

- 2/17/12: 1st reading; College Council
- 3/2/12: 2nd reading; College Council
- 3/6/12: 5th reading/approval request; Presidents' Council
- 3/14/12: President Truesdell's Business Report to the CCC Board of Education

## **Administrative Regulation DMA-AR – (Handout #2)**

### History:

- 02/07/12: 1<sup>st</sup> reading; Presidents' Council

1<sup>st</sup> Reading – DMA-AR: Tuition Waivers

### Discussion Items:

- Since legislation has passed a task force of Oregon community college presidents has been reviewing item #6 *Fallen Oregon Service Member Benefit*. More will be required of universities and general consensus is that this policy is not robust enough. More legislative requirements are likely to follow but for now we need to move ahead with existing policy.
- Page one under the heading Category Requirement and Criteria: Item #1-a strike out needs to remain as we need to stay in alignment with collective bargaining agreements.
- Page one, first sentence: Make the first sentence into two. Place a period after the word fees, strike the word "and" and add the words "Tuition waivers".  
It should read as follows: **Tuition waivers are available according to the following categories as established by Board policy DMA-Tuition and Fees. ~~And Tuition waivers~~ are to be used for tuition costs only.**
- To be more efficient, it was suggested that when future administrative regulations need changes due to Oregon State Legislative requirements; we move to one reading (as opposed to two) at Presidents' Council and College Council. This will be brought back for further discussion.

### **Next Steps:**

- 02/17/12: 1<sup>st</sup> reading; College Council
- 03/02/12: 2<sup>nd</sup> reading; College Council
- 03/13/12: 2<sup>nd</sup> reading / Approval Presidents' Council
- 04/11/12: President Truesdell's Business Report to the CCC Board of Education

### **Accreditation Steering Committee (ASC)**

#### **History:**

- 1/24/12: Updating of mission statement approved.
- 02/07/12: 2nd reading; Presidents' Council

Bill Waters reporting on behalf of the Accreditation Steering Committee on Clackamas Community College Mission Statement. Bill presented proposed language changes to our mission statement and shared the revised "About Us" website, the revised Visions to Reality document (page 12 only) and the revised Banyan poster.

The Mission statement and Core Themes will be consistently used according to recommendations from our Year 1 Peer Evaluation Report (see document coded 02.07.12-Handout #6).

- One recommendation was to clarify the various statements of mission in order that the specific mission of the college may be generally understood by its community; in addition, the college should clarify how the Core Theme objectives match up with the fundamental elements of the mission.
- Our Mission: To serve the people of the college district with quality education and training opportunities that are accessible to all students, adaptable to changing needs, and accountable to the community we serve.
- A detailed list of accreditation steering committee recommendations can be found on page 2 of the document coded 02.07.12-Handout #6.

Public Affairs staff assisted in locating/adding the bulleted Core Themes according to a marketing perspective to the Visions to Reality document, "About Us" website and Banyan Tree poster.

Visions to Reality document (page 12): Two options were shared. Presidents Council members chose the option coded 02.07.12-Handout #3-B that incorporated each Core Theme topic and one descriptive sentence plus the Mission Statement to be used consistently. The option not chosen incorporated only the Core Themes titles coded 02.07.12-Handout #3-A.

- One change was requested: Under the Heading of Core Themes, second bullet (Career and Technical Education) remove the letter "s" from the word "reflects".

What you currently see when you access the "About Us" page on our CCC website: See document coded 02.07.12-Handout #4-A).

- Presidents' Council members approved the document coded 02.07.12-Handout #4-B that reflects the Mission Statement and descriptors of our Core Themes.

Banyan Tree poster: Document coded 02.07.12-Handout #5 reflects the updated poster with the Mission Statement, Core Themes and Code of Ethics that are consistent with those used on the Visions to Reality document (page 12).

**Presidents' Council charged the Accreditation Steering Committee to move ahead with the recommendations outlined above for the Clackamas Community College Mission Statement and Core Themes and approved moving forward with this information to College Council as a first reading on February 17, 2012.**

### **Next Steps:**

02/17/12: 1st reading; College Council  
03/02/12: 2nd reading; College Council  
03/06/12: Final read/request approval; Presidents' Council  
03/14/12: President Truesdell's Business Report to the CCC Board of Education

## **Tuition**

### **History:**

- 01/17/12: Tuition review at Presidents' Council.
- 02/06/12: Tuition Conversation scheduled with Clackamas Community College students.

Vice President of College Services Courtney Wilton reported on tuition rates and proposed changes to our current fee structure (document coded 02.07.12-Handout #7):

- Clackamas Community College (CCC) tuition rates are under the state average by \$4.
- State support is expected to be lower next year.
- Annualized In-District Tuition and Fees: CCC rates are at the lower end compared with other colleges.
- When comparing all community college's the average tuition per credit hour is \$81.40.
- Considerations for next year: Raise tuition \$2 per credit hour from \$77-\$79 per credit hour.
- CCC and Treasure Valley are the only colleges that have a tuition corridor. CCC is considering discontinuation of the corridor. This has been discussed for over a year at the Budget Advisory Group meetings; however it was decided upon to wait awhile to implement.
- Considerations to eliminate smaller fees (i.e., graduation and transcript etc.); to maintain free parking; to revamp identification cards; and to supplement the shuttle a College Service fee of \$20 is being considered for next year for all students taking at least a 1 credit class.

### **Next Steps:**

February 14: State of the College at noon in Gregory Forum. This will include formal remarks, an open house focused on budget, strategic priorities, and *Imagine Clackamas* (an appreciative inquiry process).

February 15 & 16: Courtney Wilton has planned Budget Forums to be held in McLoughlin Auditorium from 3-4:00 p.m.

- All staff are encouraged to attend one or both of these meetings to hear budget projections, budget strategies and ask questions about the 2012-12 budget. Everyone will be given the opportunity to provide comments.

### **PC, EPC & BAG 2012-13 Meeting Dates**

Discussion to be delayed until next week.

### **COLLEGE COUNCIL- Bob Cochran**

- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>
- February 17: Next College Council meeting topics to include Administrative regulations DMA-AR and GBNA/JFCG-AR and CCC Mission Statement.

## **ASSOCIATION REPORTS**

### **Associated Student Government (ASG) / Sean Briare:**

Story collection campaign: Students will be asked, "*What's your story?*" and why they decided to come to a community college. These stories will be passed on to the Ways and Means Committee to let them know students want them to stop reducing funding to community colleges. This campaign is sponsored by the Oregon Community College Student Association (OCCSA).

- February 13 & 14: Valentines Day balloon and flower sale.
- February 20 – "Fight 4 Food and Fashion": This is ASG's spring campaign to restock the Cougar Cave with food and clothing. Each person who donates canned food, clothing and/or hygiene products between February 20<sup>th</sup> and March 3 will be entered into a raffle for a chance to win free movie tickets!
- February 23: Skills Day.
- February 29: Black history month event and barbecue.

### **Classified / Tamera Davis & Lizz Norrander:**

September 2011: Received a Local Leader Grant from OEA for training and membership appreciation. A few things that were done with the grant funds are as follows:

- 164 envelopes with a note card and a five dollar bill were sent to Classified Association members telling how much they are appreciated! It also had a paragraph about the money attached - the money was intended to be a pass it along gift.
  - A few stories were shared about how the five dollar bills were spent. Many were very grateful for the gift.
  - Classified are working hard to appreciate one-another and doing a good job.
- Raising awareness of the Classified Association website: A gift certificate for a cookie from HIS Bakery was presented to the first 25 Classified members who visited the Classified website.

Friday, March 2: Read Across America

PT Faculty / Jennifer Rueda:

- Part-time Faculty had a party to celebrate the completion of contract negotiations.
- Health Insurance Task Force: Three Part-time Faculty and three administrators are currently involved in early planning stages.
- Part-time Faculty Association will be sending three new members to San Diego for the Pacific Regional Leadership Conference at the end of the month. We need to build new leadership for the future.
- Jennifer is finishing her National Education Association (NEA) Leadership Training in Chicago at the end of February.
- February 20 - President's Day Rally: We hope to fill a bus with students and faculty.
- March 26 – OEA Education Symposium: *Education Reform in Oregon* will be the topic in Wilsonville and speaker Dr. Linda Darling-Hammond will discuss the future of Oregon schools (Oregon Education Investment Board).
- "Active" listening training: Starting soon and followed by a get-to-know-our-members campaign (one-on-one meetings to build "capacity").
- Voter registration is coming up.

FT Faculty / Adam Hall:

- Shared governance survey is in process.
- Proposing updates to constitution and bylaws.
- Monday, February 20: OEA Presidents' Day Rally: 5 Full-time Faculty have committed to attend. The bus will be leaving from the bus turn-around at 10:30 a.m. and return from Salem at approximately 2:00 p.m.. All are asked to wear red clothing.
- Faculty Senate approved Survey Monkey to conduct the shared governance survey, etc. at \$204/year.
- CLC and DL posted an invitation on FYI to go to their website to sign-up for class offerings.
  - Kate Gray sponsoring drop-in sessions.
  - Karen Maynard to show case sabbaticals.
  - Discussion forums on Moodle.

Exempt / Bob Cochran:

- ASC Employee Handbook: Revision meeting coming up.
- Supervisory training of leaders to be discussed.

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**UPCOMING MEETING DATES in 2012:** 2/14, 2/21 (EPC), 2/28 (BAG), 3/6, 3/13, 3/20 (EPC & BAG), ~~3/27~~, 4/3 (no meeting), 4/10, 4/17 (EPC), 4/24 (BAG), 5/1, 5/8, 5/15 (EPC), 5/22, 5/29 (BAG), 6/5, 6/12, ~~6/24~~ (no meeting), and 6/26 (BAG).

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**NUMBER OF HANDOUTS TO BRING:** Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

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**PRESIDENTS' COUNCIL MEMBERS** Joanne Truesdell (President), Adam Hall (FTF Pres), Steve Beining (FTF Pres. Elect), Jennifer Rueda (PTF Pres), Tamera Davis & Lizz Norrander (Clafd Pres), Sean Briare (ASG Pres), Bob Cochran (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bob Cochran (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

**EXPANDED PRESIDENTS' COUNCIL MEMBERS:** PC Members plus Deans, Bob DelGatto, and Karen Martini.

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**Budget Advisory Group Members:** Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tami Strawn, Chris Robuck, and Jennifer Rueda.

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